

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
29 Stoddard Road
Bantam, CT
July 12, 2012 ~ 7:30 PM

CALL TO ORDER: William Buckley called the regular meeting to order at 7:40 p.m.

ROLL CALL

Present: William Buckley, James Koser, Christian Bratina

Absent: Chairman David R. Wilson, David Geiger

Others Present: Plant Superintendent Ted Legendre, Jack Healy, Director of Public Works and Ann Combs, Recording Secretary

MINUTES

a) Public Hearing 6/14/12

b) Regular 6/14/12 Minutes

The approval on both items above was deferred to the next meeting, lacking a quorum of members present to vote.

OLD BUSINESS

1. Public Requests

a) Melony Brady, 17 Tollgate Hill Road, Sewer Connection 860-798-8121: T. Legendre presented a map of the area and said Ms Brady would like to run a pressure line along the Tollgate Road right of way to connect to the manhole on Torrington Road. There are several requirements to be met to satisfy the protocol guidelines that will be pursued.

2. Safety: J. Healy said there were no accidents or injuries to report and he is working toward getting training up to date.

3. Commissioner's Requests: J. Koser said there is a manhole that is much higher than the road on the side of the Northfield green on Camp Hill Road, and J. Healy said there was one reported as well on Case Road in Bantam. T. Legendre will check them.

4. Usage-Based Billing: T. Legendre he is compiling a list of restaurants with seating capacity and the number of meals they serve per day. Consensus was that restaurants should pay based on gallons of water used. W. Buckley would like to see how much money the current metered bills generate and what percentage of income is generated by metered flow. Then from the non-metered billings, break them down into residential vs. commercial accounts. Then it would be easier to determine what would be involved going to a metered rate. Water consumption is metered for the restaurants, but the billings are not based on that. C. Bratina said that at this point he would agree with saying any commercial restaurant should be billed per gallon. Each EDU had been assigned a gallonage of 47, 500 but they do not use it for customers. W. Buckley said that he, as a single person, is carrying the restaurants because they are not billed properly. He also thought if everyone was billed correctly we may not have needed a rate increase and could have generated enough additional revenue based on the EDU system we have. J. Healy said they estimated an additional \$35,000 in revenue by moving to metered billing based on EDUs. J.

Healy said he will update the customer/water source list. W. Buckley suggested separating flat-rate EDU charges into metered and unmetered to see if the EDUs compare to the total gallonage used.

5. Morris Meter/New Meter and Assessment Cost: This item was deferred until the next meeting for the Chairman's report.

6. I & I

a) **Sheldon Lane:** J. Healy said this will be a goal for this month; other projects took precedence last month.

7. Budget: The expenditure report for last year shows the WPCA under budget, with about \$70,000 surplus. This includes \$19,000 from FEMA and more from energy savings. The report will be updated next month when all the bills clear. C. Bratina asked that there be a summary explanation on the report noting the differences. J. Healy said he will issue the purchase order for the SCADA work after the money has been approved to go back into Capital Nonrecurring. This item should be listed on the agenda next month as "Budget Fund Transfers."

8. Public Works Director Priority List of Items

a) **Easements:** J. Healy said there are 60 potential easements that have not yet been acquired or recorded. There is a person who requested a "call before you dig" in order to remove the sewer line on his property. The attorneys got involved to initiate a meeting to discuss the situation. He was told by letter that he needed a permit from the WPCA to do any work at all on the sewers. J. Healy has reviewed this with Atty. George Simoncelli and will update at the next meeting. The attorneys say the WPCA needs to get the easements by contacting the landowner, which will cost money. J. Healy has contacted the DEEP to see their position on someone digging up a sanitary sewer line. He will also call Torrington Area Health Department for its opinion.

b) **FEMA:** J. Healy reported the \$19,000 came in from FEMA for storm Irene. The other part of this was to protect the sewer as it goes under the drainage swale on Mr. Buckley's property. The project was completed last month and will be reimbursed to the Public Works budget by FEMA.

c) **EDU Definition:** Mr. Healy said the definition is set but will be clarified.

d) **SCADA:** Discussed under "Budget" above. J. Healy will send C. Bratina the detailed list of what needs to be done.

J. Healy said they wrote the specifications for the Torrington Road manholes that will be published in Saturday's newspaper. They will be cutting the asphalt on 35 manholes and raising them.

NEW BUSINESS

1. Treatment Plant Report: T. Legendre reported that the plant ran very well in June and made permit on all parameters. One of the mixers had to go back to Traver with a leak in the electrical cord assembly. It is under warranty and the parts will be replaced. One of the compressors on the HVAC units was lost and is being replaced in order to get back on line. Regarding delinquent accounts, Mr. Greenberg's bill has been paid and is current.

a) DEEP Compliance: Arethusa Farm Dairy has installed a Ph meter and is adding product (sodium hydroxide) which is increasing the Ph before it leaves their site. The changes suggested by T. Legendre and J. Healy have been discussed with Mr. Casiello. When the revisions have been made, they will review the permit application with him, sign it and submit it to DEEP for approval.

b) Nitrogen: Effluent nitrogen for June was 13 lb/day. Average effluent nitrogen in mg/l was 4.95. They accepted 91,250 gallons of septic for a billable income of \$7,165.00.

c) Grease Trap: T. Legendre said grease traps are being monitored and several were cleaned. All trouble areas were checked and cleaned. He is continuing to work on a schedule that will streamline food service establishment inspections.

2. Quarterly Goals and Progress Review: T. Legendre said he did not have a written report but will put one together per Chairman Wilson's request. He verbally mentioned safety and running the plant at peak efficiency as priorities. J. Healy added easements, I&I, information for the Morris meter, the East Street project and concluding the project in front of the firehouse. It was agreed this written report should be part of Mr. Legendre's monthly report.

3. Adjournment: Motion: C. Bratina moved to adjourn at 8:30 p.m. and J. Koser seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann Combs
Recording Secretary